Customizing Your Nexis Uni[™] ID

Nexis Uni[™] offers many ways to customize your research experience based on your preferences. As you familiarize yourself with Nexis Uni, it is recommended that you review these tools and use them to customize your experience.

- 1 In the top right corner, select the arrow next to your name, then select Settings.
- 2 Once in **Settings**, you will have **General** options such as number of results to display per page, font size, sort and filter order, history length and more.
- 3 If you click on Nexis Uni, you will find options to select the discipline page most relevant to you, results category prioritization, and other options.

TIP: If you mostly search news content, select News category to display first in search results.

4 Once complete, be sure to click Save Changes to Settings & Close. At this time, log out of Nexis Uni and log back in to have your preferences applied.

Settings		×.
General Nexis Uni™ 3	Nexis Uni™	Set
	The discipline I'm studying	For
	Business	
	Make Business my home page	News
	Search	Spanshot
	Search Filters	Cases
	Keep my search filters from one search to the next	Statutes and Legislation
	Include search suggestions from the following groups	Administrative Codes and Reg
	Legal phrases	Administrative Materials
	Documents	Law Reviews and Journals
	Sources	Directories
	Results	News Company and Financial
	Display search results in this category first	
	News	Once you click 'Save Changes to Sett any pages you view. If you have chan preference the sext time you sign in to







tings & Close', your preferences will be applied to ged your default start page, you will see the new o the product.

Save Changes to Settings & Close

Close Settings Without Saving



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