

How-To Series:

Creating searches utilizing the Guided and Advanced Search Forms

Welcome to another in the continuing series of LexisNexis TotalPatent task-based “how to” tutorials. This cheat sheet is the written accompaniment to the tutorial covering how to create searches utilizing the Guided and Advanced Search Forms.

The Guided Search Form is designed for users who do searches with particular fields that are frequently used. For this reason we have included templates to easily develop a search without having to know the particular syntax needed – simply type your terms into the appropriate template for an assignee, inventor or class search. Note that with class searches you have the ability to search the new CPC hierarchy as well as US and IPC:

The Advanced Search Form doesn't contain preformatted specific templates; although there is the ability to create a field restricted template from a selection of some of the more frequently used fields:

Additionally the Advanced Search Form allows the user to choose fields to display in the results list and set the search up to be saved:

Further, the Advanced Search Form provides a link to the full set of searchable fields contained in TotalPatent:

Finally, the Advanced Search Form offers specific search options to accomplish certain goals:

- Display hit count only allows the user to display the entire number of results from a search regardless if whether it is more than the displayable limit of 3000
- A check box is provided to allow for searching across all patent databases in English, regardless of the language of filing
- Users can set their preferences to de-dupe their results to remove patent family duplicates

Thank you for reading this cheat sheet. We hope it was helpful. Please visit our library for a wide range of tutorials on LexisNexis PatentOptimizer and LexisNexis TotalPatent at <http://www.lexisnexis.com/ip-training-resources/>