

# Lexis Advance® CourtLink® Quick Reference Guide

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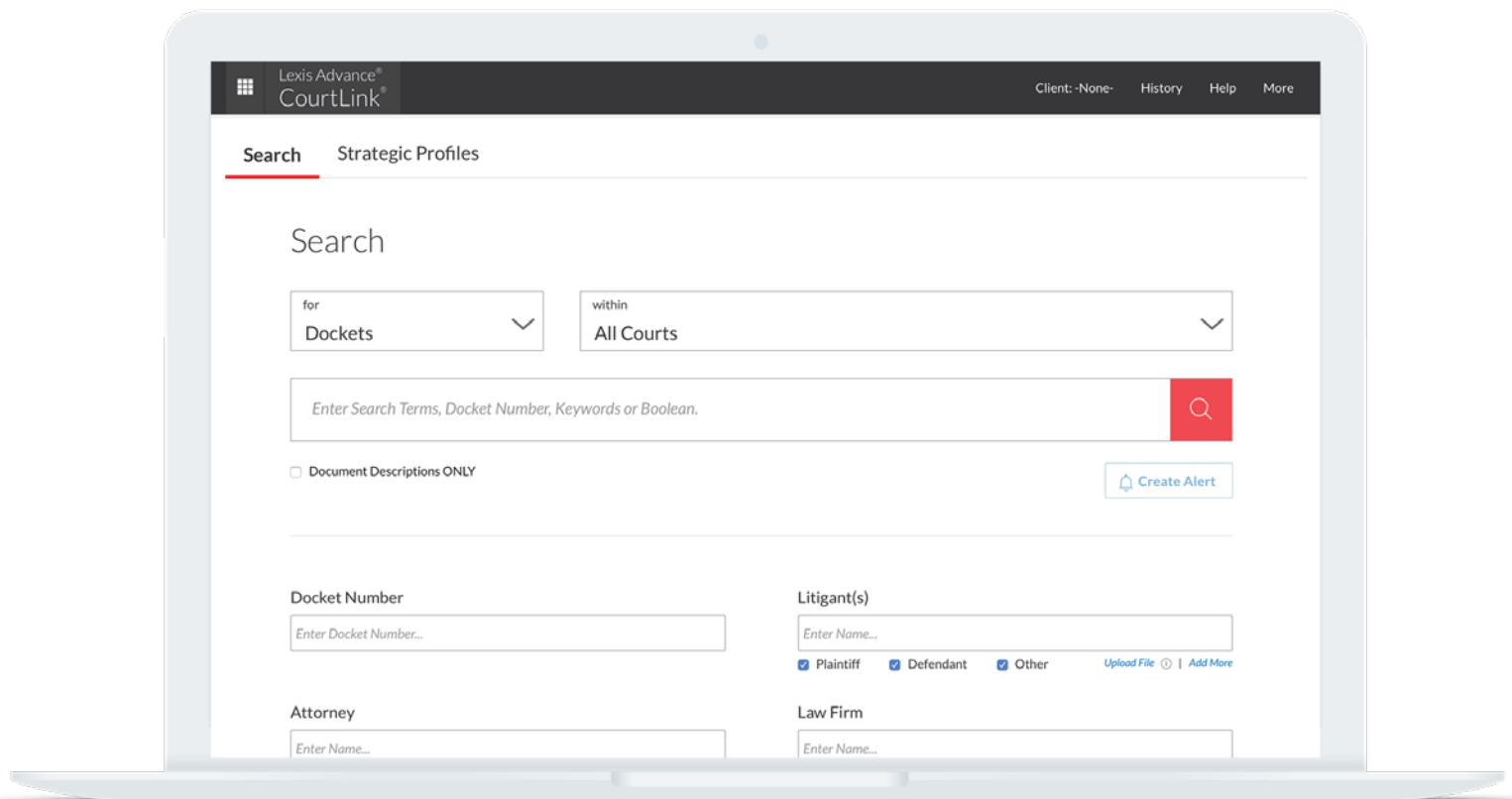
CourtLink provides access to the industry's largest collection of dockets and documents and convenient tools like Alerts and Tracks so you can be the first to know and act on the litigation activity most important to you.

**Pitch prospective clients first.**

**Deliver superior client service.**

**Sharpen your competitive advantage.**

All with CourtLink, the leading docket research provider.



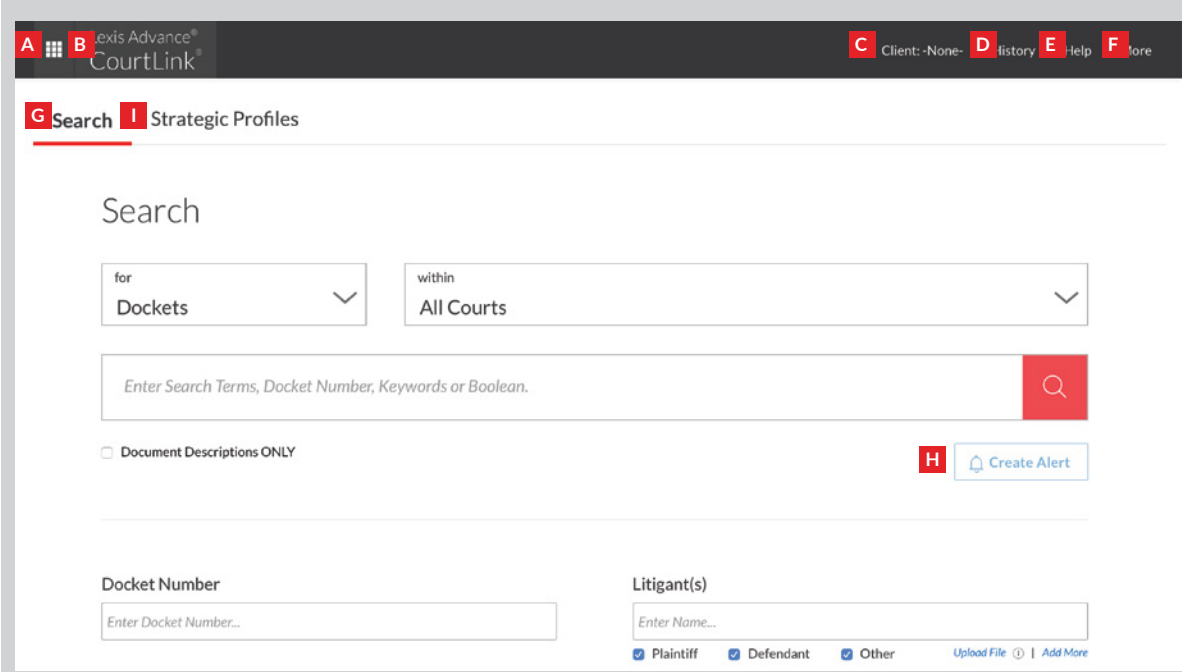
## Getting Started with Lexis Advance® CourtLink®

Signing in to the CourtLink service has never been easier. With the move to Lexis Advance, you can now use your Lexis Advance ID to access CourtLink.

**Sign in at the Lexis Advance website:** [lexisadvance.com](https://www.lexisadvance.com) and select Lexis Advance CourtLink from the product switcher.

**Trouble signing in?** Try the *Forgot your ID or password?* link or call Customer Support at 888-311-1966.

- A. Product Switcher:** Navigate to other LexisNexis® products through the product switcher.
- B. Product Name:** Identify the current product you are working within.
- C. Client:** Keep your searches, folders and more organized by client.
- D. History:** Return to previous searches or documents from the past 90 days.
- E. Help:** Access in-depth support files for help navigating Lexis Advance CourtLink.
- F. More:** Find additional options like Folders, Alerts, Notifications, Settings, Feedback, Price Guide, Live Chat Support, Sign-In Profile, LexisNexis Account Center and Sign Out.
- G. Search:** Access the industry's largest collection of dockets and documents.
- H. Create Alert:** Receive comprehensive, flexible notifications of new and ongoing case developments.
- I. CourtLink® Strategic Profiles:** View data and visuals on a party's litigation history, an attorney's experience, a judge's ruling history and more.



**A** **B** Lexis Advance®  
CourtLink®

**C** Client: -None- **D** History **E** Help **F** More

**G** Search **I** Strategic Profiles

### Search

for **Dockets** within **All Courts**

Enter Search Terms, Docket Number, Keywords or Boolean.

Document Descriptions ONLY **H** Create Alert

Docket Number: Enter Docket Number...

Litigant(s): Enter Name...

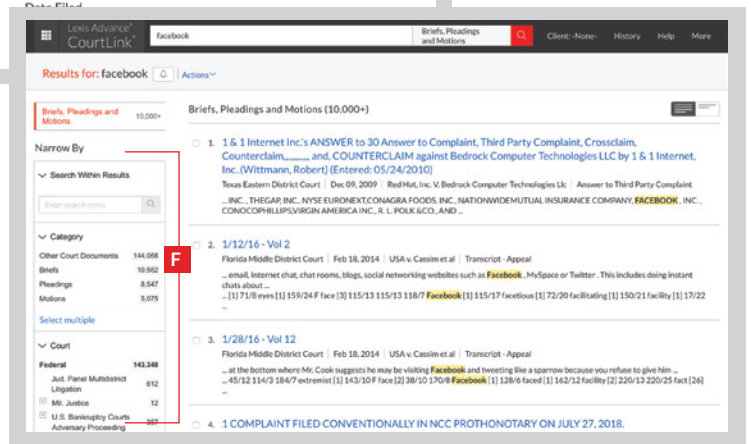
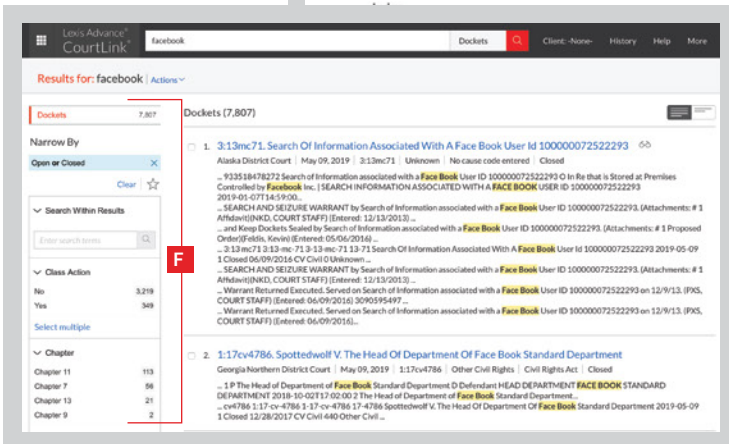
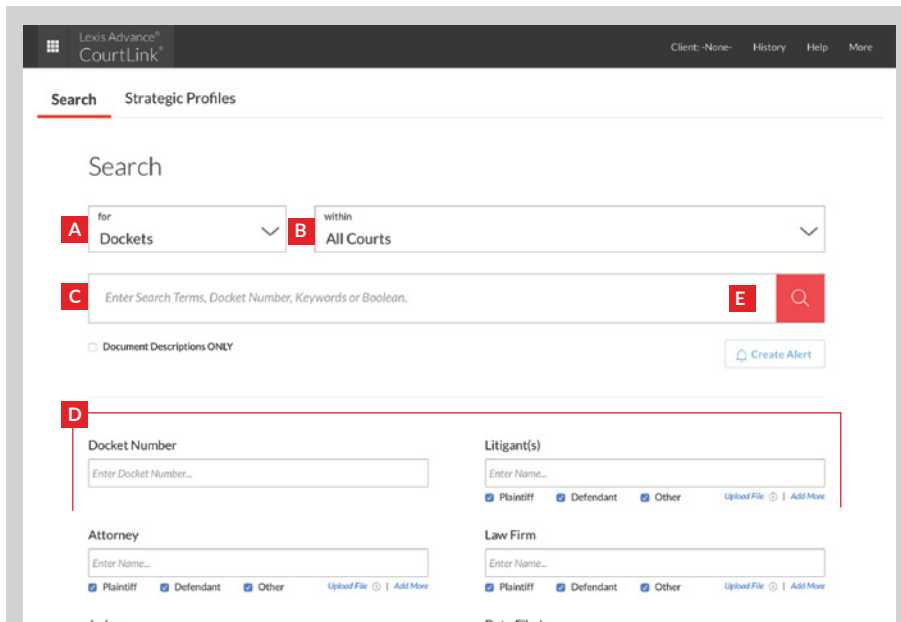
Plaintiff  Defendant  Other Upload File | Add More

# Searching Court Dockets and Documents: CourtLink Search

With the superior search capabilities and flexible options of CourtLink, you can search across the full text of more than 226 million federal and state court dockets and documents in a single search.

Then, you can use thorough post-search filters to quickly refine your search and find the information you need.

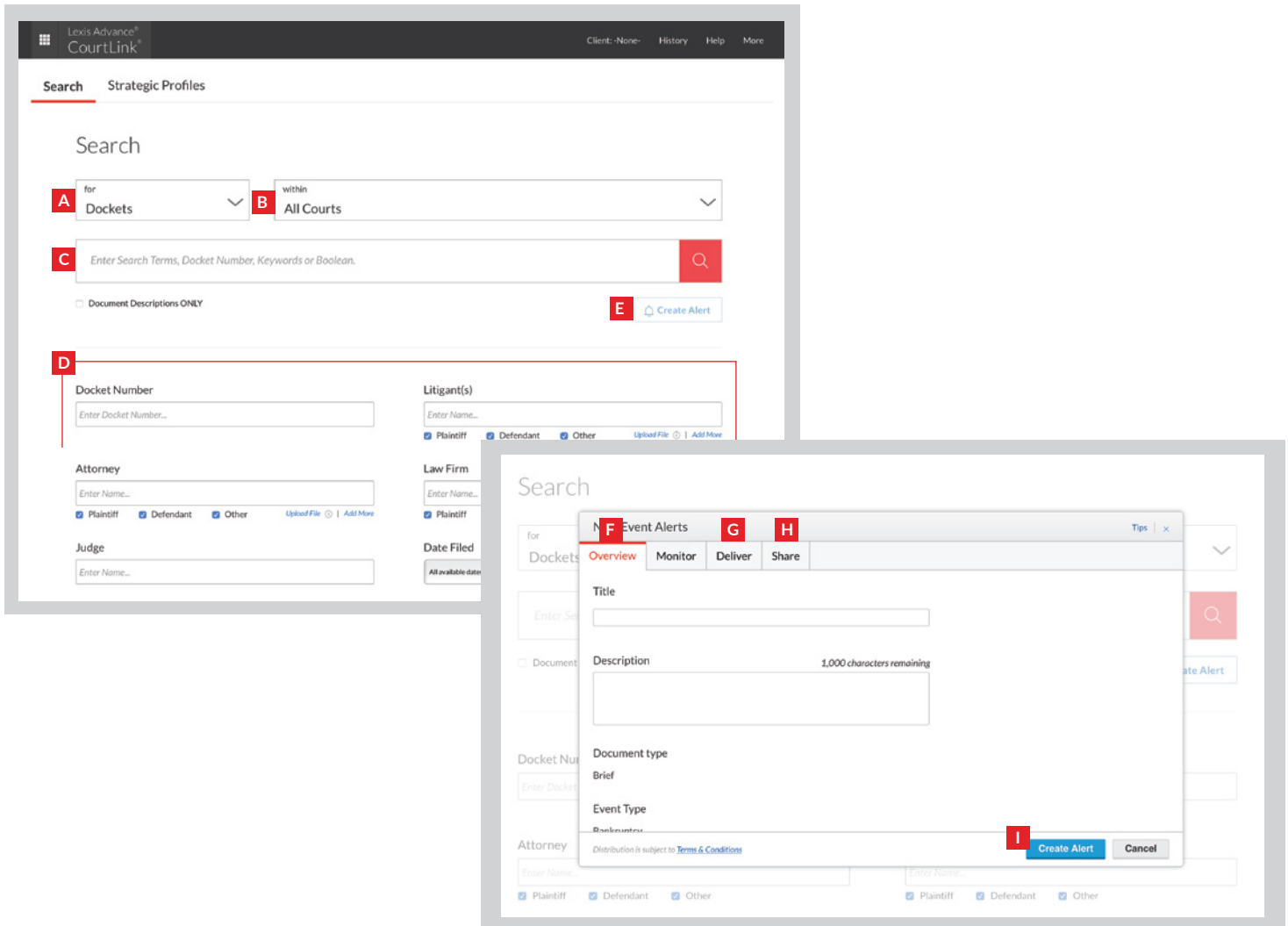
- A. Select the content you want to search.
- B. Select the court(s) you want to run the search in.
- C. Enter your search terms in the search box.
- D. Select alternate search criteria.
- E. Click the magnifying glass icon.
- F. Refine your results using post-search filters.



## Staying on Top of New Litigation: CourtLink Alerts

With CourtLink, you have access to the broadest alert options available on the market, including new event alerts, defense counsel alerts, bankruptcy creditor alerts, patent number alerts, hourly alerts and more. Staying on top of cases and filings pertinent to your practice—involving your clients, your prospective clients, their competitors, a particular judge or attorney, or a certain nature of suit—has never been so simple.

- A. Select what you are searching for.
- B. Select the court(s) you want to run the search in.
- C. Enter your search terms in the search box.
- D. Select alternate search criteria.
- E. Click Create Alert to open the Alerts panel.
- F. Fill in Overview information.
- G. Choose delivery frequency and options.
- H. Decide if you want to share this alert.
- I. Click Create Alert.

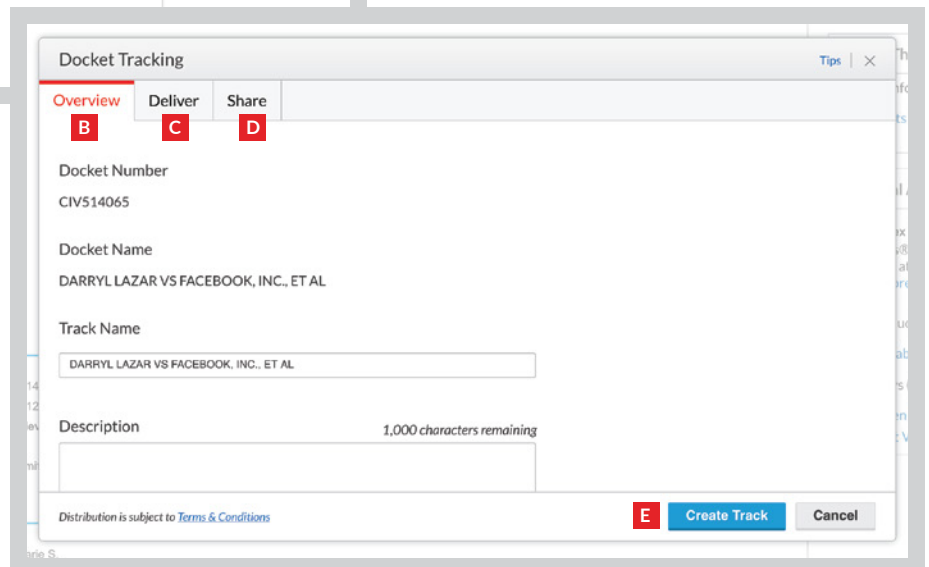
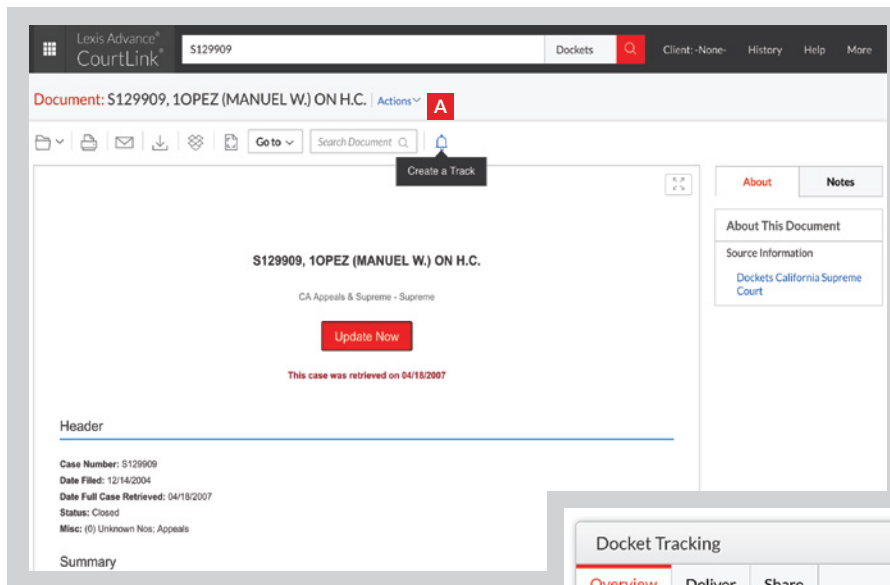


The screenshot displays the LexisNexis CourtLink interface. The main search area includes a search box with a dropdown menu for 'for' (set to 'Dockets') and another dropdown for 'within' (set to 'All Courts'). A search input field contains the placeholder text 'Enter Search Terms, Docket Number, Keywords or Boolean.' Below this is a 'Document Descriptions ONLY' checkbox and a 'Create Alert' button. A red box labeled 'D' highlights the 'Docket Number' and 'Litigant(s)' input fields. A modal window titled 'Event Alerts' is open, showing tabs for 'Overview', 'Monitor', 'Deliver', and 'Share'. The 'Overview' tab is active, displaying fields for 'Title', 'Description' (with a 1,000 character limit), 'Document type' (set to 'Brief'), and 'Event Type' (set to 'Bankruptcy'). A 'Create Alert' button is highlighted with a red box labeled 'I'.

## Monitoring Ongoing Cases: CourtLink Tracks

Create a CourtLink Track to receive notifications any time there is a new development in existing litigation. Whether it is your case, another case that may affect your company, or simply a case of interest, the CourtLink service will keep you up to date on the latest developments so you can more efficiently manage your daily workflow.

- A. When viewing a docket or document, click Create a Track to open the Docket Tracking panel.
- B. Fill in Overview information.
- C. Choose delivery frequency and options.
- D. Decide if you want to share this track.
- E. Click Create Track.



## Uncovering Business Opportunities: CourtLink® Strategic Profiles

CourtLink Strategic Profiles help you gain insight into a public company's litigation history and attorney experience on a particular nature or suit, and map out litigation trends. The CourtLink service searches the most in-depth historical civil online database of court records covering up to 29 years of cases to pinpoint relevant information and provide you a strategic profile with easy-to-read graphs, data charts and facts.

Within any of the CourtLink Strategic Profiles, you'll find interactive links that take you to deeper information on relevant cases and to the underlying dockets and documents. You get greater insight into attorney arguments and strategies and judicial rulings.

### Judicial Strategic Profiles

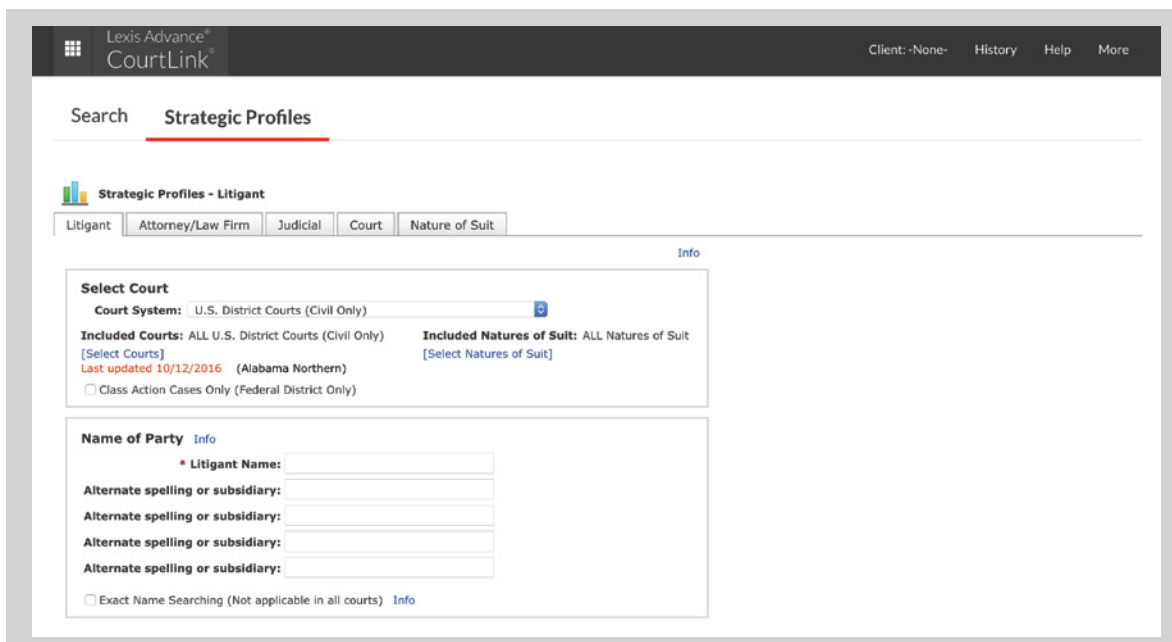
Uncover a judge's experience in a case type. Drill down into attorneys who have argued the case type in front of the judge in the past. View dockets and order motions, pleadings, etc., to see the legal tactics the judge found compelling.

### Attorney Strategic Profiles

See a sampling of an attorney or law firm's experience in a specific nature of suit or in front of a particular judge. View associated dockets to see patterns in legal tactics employed and to identify case resolution history. To ensure attorney profiles reflect all relevant cases, start first with a case type profile and update all dockets where defense counsel is not present.

### Litigant Strategic Profiles

Gain meaningful insight into a public or private company, subsidiary or individual's litigation history. View a directional overview of litigation activity by nature of suit and geography. Determine which law firms have represented the company in the past. Drill down into the associated dockets and supporting documents to see patterns of settlements, mediation, etc. Be sure to update all cases identified at the bottom of the page as having "No defense counsel assigned" to ensure you see the most up-to-date view of competitive and shared activity.



Lexis Advance®  
CourtLink®

Client: -None- History Help More

Search **Strategic Profiles**

**Strategic Profiles - Litigant**

Litigant Attorney/Law Firm Judicial Court Nature of Suit

**Select Court**

Court System: U.S. District Courts (Civil Only)

Included Courts: ALL U.S. District Courts (Civil Only) [Select Courts]  
Last updated 10/12/2016 (Alabama Northern)

Included Natures of Suit: ALL Natures of Suit [Select Natures of Suit]

Class Action Cases Only (Federal District Only)

**Name of Party** Info

\* Litigant Name:

Alternate spelling or subsidiary:

Alternate spelling or subsidiary:

Alternate spelling or subsidiary:

Alternate spelling or subsidiary:

Exact Name Searching (Not applicable in all courts) Info

## Access on the Go

Stay up to date on key litigation activities using Lexis Advance CourtLink when you are on the go. With the responsive design of Lexis Advance and the Lexis Advance app, you can now set up and access the CourtLink service and CourtLink Alerts and Tracks from your computer, Apple® iPhone®, iPad® or Android™ mobile device.

To learn more, visit [lexisnexis.com/mobile](https://www.lexisnexis.com/mobile).

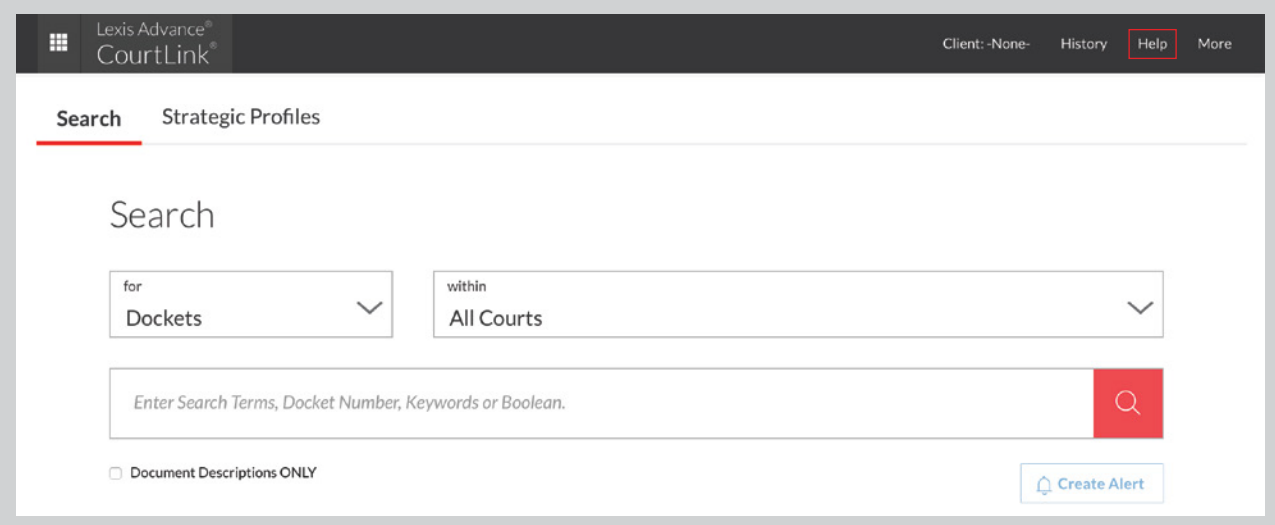
Talk to a LexisNexis® customer support representative—  
live support virtually 24/7  
**888-311-1966**

Training  
**800-227-9597 ext. 1252111**

For more details go to  
[lexisnexis.com/courtlink](https://www.lexisnexis.com/courtlink)

## Additional Resources

For more in-depth articles on Lexis Advance CourtLink, please visit our in-product help files, accessible in the top right corner.



The screenshot shows the Lexis Advance CourtLink search interface. At the top left, the logo "Lexis Advance CourtLink" is displayed. On the top right, there are navigation links: "Client: None", "History", "Help" (highlighted with a red box), and "More". Below the navigation bar, there are two tabs: "Search" (active) and "Strategic Profiles". The main search area features a large "Search" heading. Below it, there are two dropdown menus: "for" with "Dockets" selected, and "within" with "All Courts" selected. A search input field contains the placeholder text "Enter Search Terms, Docket Number, Keywords or Boolean." and a red search button with a magnifying glass icon. At the bottom left, there is a checkbox labeled "Document Descriptions ONLY". At the bottom right, there is a "Create Alert" button with a bell icon.