The Differences Between TextMap Versions

TextMap® Version 8.0 and TextMap 7.2

- **What's New in TextMap**
- **What's Different Between the Versions**
- **What's been removed**
- **Converting Previous Versions**

TextMap Version Differences

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CaseMap®
DocPreviewer™
DocManager™
CaseMap® Server
TextMap®
TimeMap®
NoteMap®
Sanction®
Concordance®

Version: TextMap® 8.0
Release Date: March 30, 2015

What's New in TextMap 8.0

The following enhancements are included in the TextMap version 8.0 release.

⊟ **New user interface**

TextMap now has a new user interface that gives you easier access to the tools you need to perform your most commonly used tasks. As part of the user interface:

- customizable **ribbons** now replaces the Standard Toolbar used in earlier versions of the application. The ribbons are located at the top of the workspace, and each ribbon (Home, Reports, Transcripts, Case Tools, and View) consists of tabs and/or menu items used in performing the most commonly used spreadsheet tasks and/or functions.

  Additional ribbons (Text & Video Tools, and Search Tools) are displayed when tasks utilizing their specific functions are in use.

- a **Quick Access Toolbar** has been added which allows you to place your most commonly used commands and spreadsheet tasks within easy reach. The Quick Access Toolbar is located above the ribbons by default, but it can be moved below the ribbon.

- A new **Getting Started Page** is accessed by default when TextMap opens, or by clicking the File tab once the application is in use. The Getting Started Page provides you with access to features such as creating and opening cases, learning from example cases, and TextMap Quick Start Tutorials, How To libraries, and more.

Ribbons

TextMap's ribbons (a set of toolbars placed on multiple tabs) are located at the top of the TextMap screen and are now used by default to access your most commonly used tasks and functions.
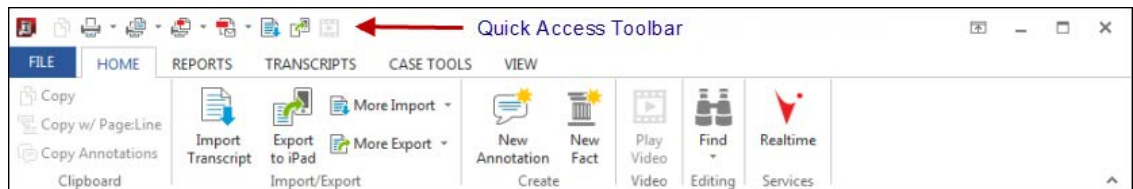
The main ribbons are the:

File tab

The File tab contains menu items useful in accessing and managing your case. It has options for importing and exporting data from other applications, changing case settings, sending spreadsheet records to other applications (e.g., LexisNexis Sanction, etc.), creating replicas, and synchronizing data from a replica case with the master file.

Printing options are also listed on this menu, and you can view case properties as well.

The File tab also provides access to the TextMap Answer Center as well as a variety of other reference materials. From this tab (File Tab > Help & Info), you can also reference your TextMap license and registration information, activate the software, check for product software Web updates, learn more about TextMap and other LexisNexis products.

You can also run the maintenance program, Detect and Repair the application from here too.

Home ribbon

The Home ribbon contains menu items for copying and formatting annotations, creating new annotations and facts, working with video. editing , and access to CaseViewNet (a free transcript viewer made by Stenograph, LLC, and it is automatically installed when you install TextMap.
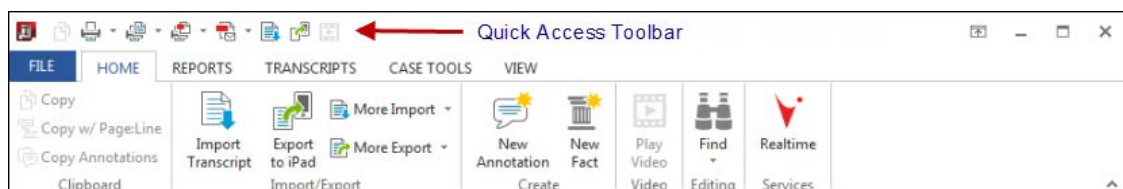

Reports ribbon

The Reports ribbon provides access to single (current) or multiple transcripts report generating menu options. From here you can access print options, including access to Print to Microsoft® Word. From here, you can also create Search reports.
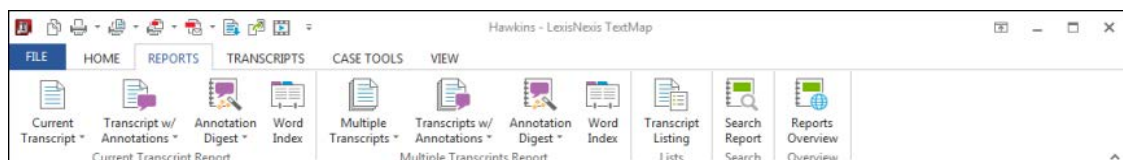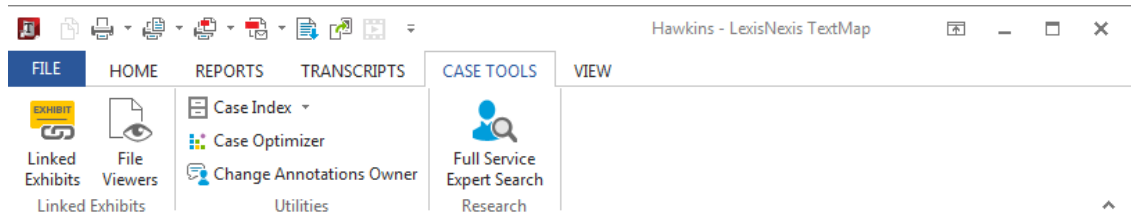

Transcripts ribbon

The Transcripts ribbon contains menu items for selecting the transcript to display, creating and maintaining transcript groups, linking exhibits to transcripts, renaming, deleting, updating, and appending transcripts, adding transcripts to a transcript group, as well as sending transcripts to CaseMap and/or Sanction.

The Send To CaseMap option allows you to send transcripts to CaseMap, whereas the Advanced CaseMap submenu allows you to update the transcript in CaseMap, show the linked CaseMap record detail, navigate to the linked CaseMap record in CaseMap. The Transcripts ribbon also provides you with the ability to send transcripts to include Media clips directly to Sanction.
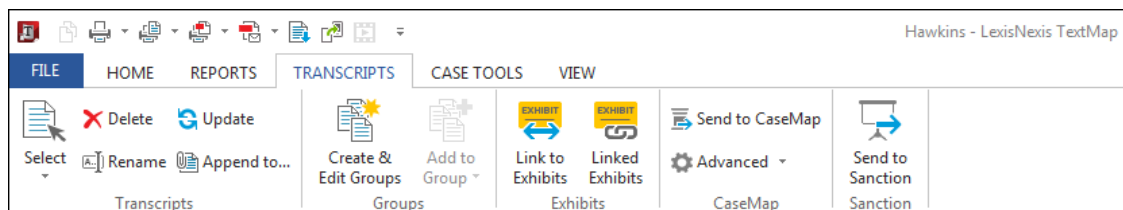

Case Tools ribbon

The Case Tools ribbon contains menu items for managing linked exhibits and TextMap utilities. Per one of the utilities, the Case Index submenu, you are allowed to rebuild the case index, view linked exhibit index and OCR status, disable/enable OCR processing, and manage the Case Ignore Words list. Other utilities allow you to optimize the case, change annotation owners, and also provides access the LexisNexis Expert Research On-Demand web site.

View ribbon

The View ribbon contains menu items for modifying the TextMap user interface based on your viewing preference. From the View ribbon, you can change the arrangement/sort order of transcripts, choose whether to display all transcripts (i,.e., groups), manage transcript font size and transcript properties, show/hide the Navigation, Annotation, and annotation highlights in the Transcript window, and determine which pane (e.g., Transcripts) is currently displayed in the Navigation pane.

With the Filter Annotations tab, you can filter annotations by creator or linked issues.
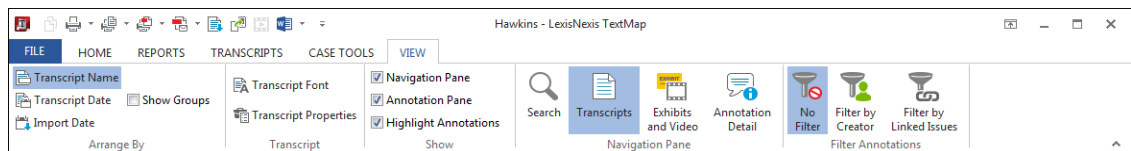
Additional TextMap ribbons consists of the:

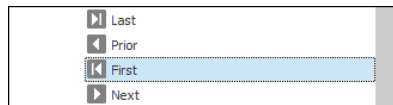## Text & Video Tools Create & Edit ribbon

The Create & Edit ribbon appears when there is transcript text focus, or when an annotation or transcript text has been selected. It is accessed from the Text & Video Tools ribbon and contains menu items for copying transcript text in the Transcript window, finding text in the current transcript using the Find dialog box, and navigating directly to a page and/or line within the selected transcript using the Go To dialog box. From the Create & Edit tab, you can also manage videos, navigate, create and edit annotations.
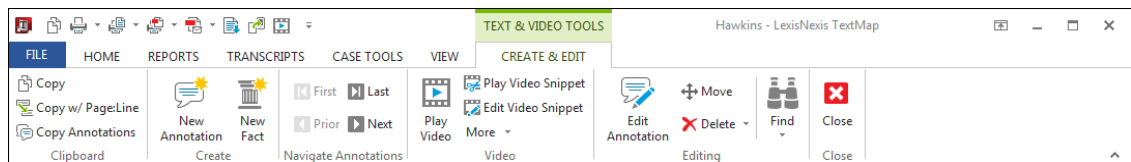
### ⊟ To adjust annotation ribbon button layout

1. Open a case in TextMap.

2. Click on any transcript text to display the Create & Edit ribbon.

3. Right-click on the **Text & Video Tool** ribbon, and on the sub-menu, click **Customize the Ribbon**.

4. In the **Ribbon Customization** dialog box, select the **Navigate Annotations** option to be moved, and then using the **Up** 🔼 or Down 🔽 arrow, change the order to any order necessary to meet your needs.

5. Click **OK** to implement the change.

The changed order is displayed on the refreshed Text & Video Tools ribbon.
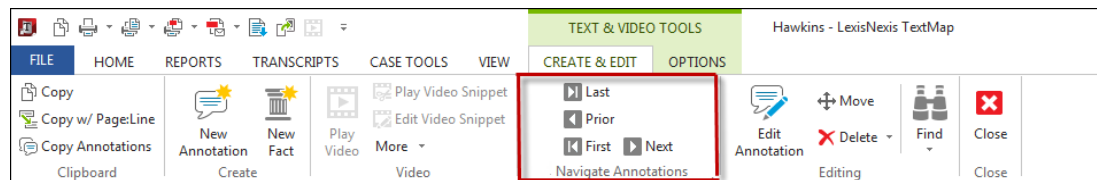
Text & Video Tools Options ribbon

The Options ribbon appears when there is transcript text focus, or when an annotation or transcript text has been selected. It is accessed from the Text & Video Tools ribbon and contains menu items for:

- selecting the annotation mode
- sending annotations to CaseMap
- sending annotations to Sanction as media clips when the transcript has synchronized video
- updating facts associated with an annotation in CaseMap
- showing the linked CaseMap fact detail
- navigating to the linked CaseMap fact in CaseMap.
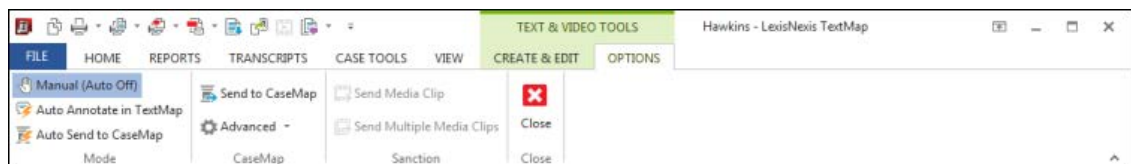
Search ribbon

The Search ribbon appears when there is an active search and contains menu items for navigating between search hits in the selected transcript, creating reports, saving, editing, and canceling the current search.

The Search Reports ribbon's Search Report menu item launches the Search Report Wizard to generate and print a Search Report.
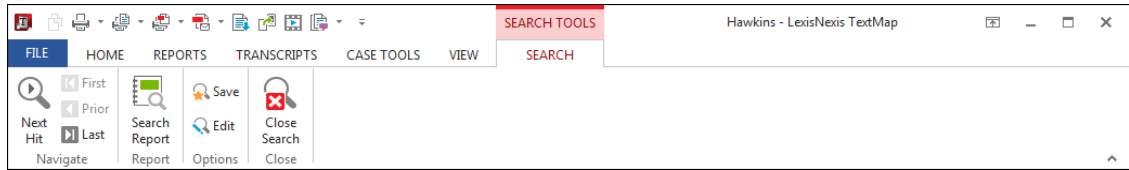
Help & Info menu

The Help menu which is accessed from the File menu provides access to the TextMap Answer Center as well as a variety of other reference materials. From this menu, you can also reference your TextMap license and registration information, activate the software, and check for Web updates of the software, to include access to TextMap Training and Support information.
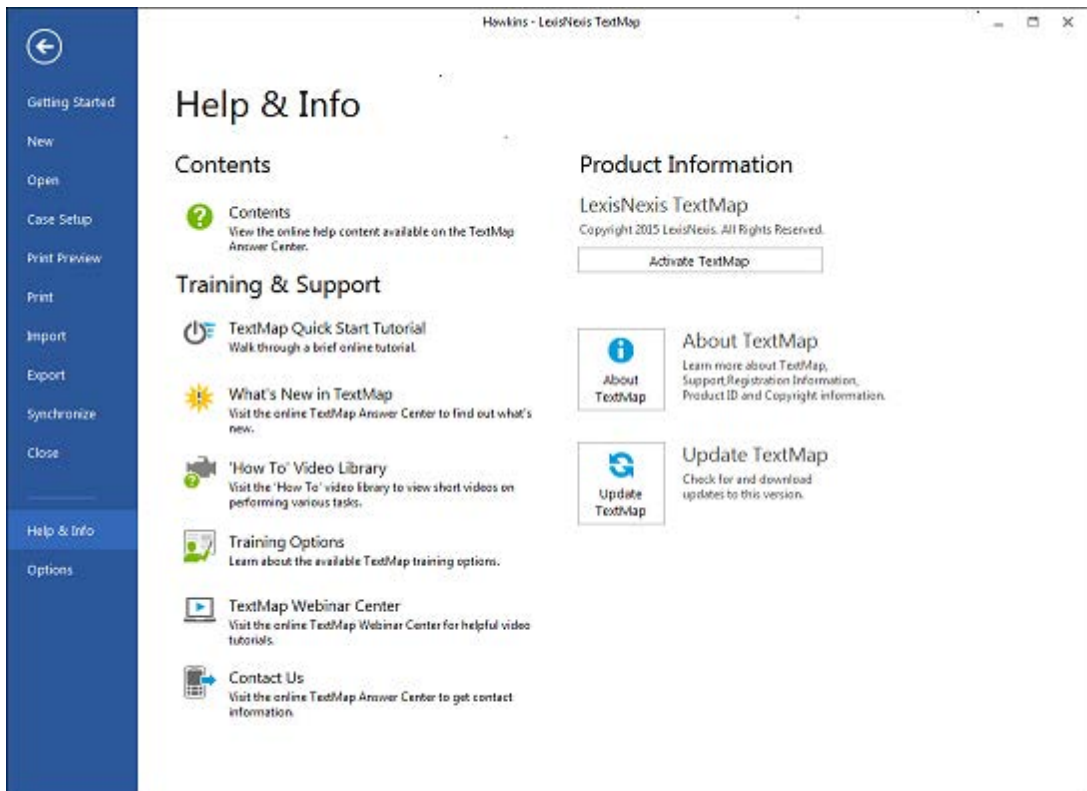
> 📝 If you are using CaseMap Server and have a SQL case open, click About LexisNexis TextMap and then click the Disabled Features button to verify if any permissions are disabled for your user account. If no permissions are disabled, a message displays to indicate that.

Quick access toolbar

The Quick Access Toolbar allows you to place your most commonly used commands and spreadsheet tasks within easy reach. It is located above the ribbons by default, but it can be moved below the ribbon.

Getting started page

A new **Getting Started Page** is accessed by default when TextMap opens, or by clicking the File tab once the application is in use. The Getting Started Page provides you with access to features such as creating and opening cases, learning from example cases, and TextMap Quick Start Tutorials, How To libraries, and more.
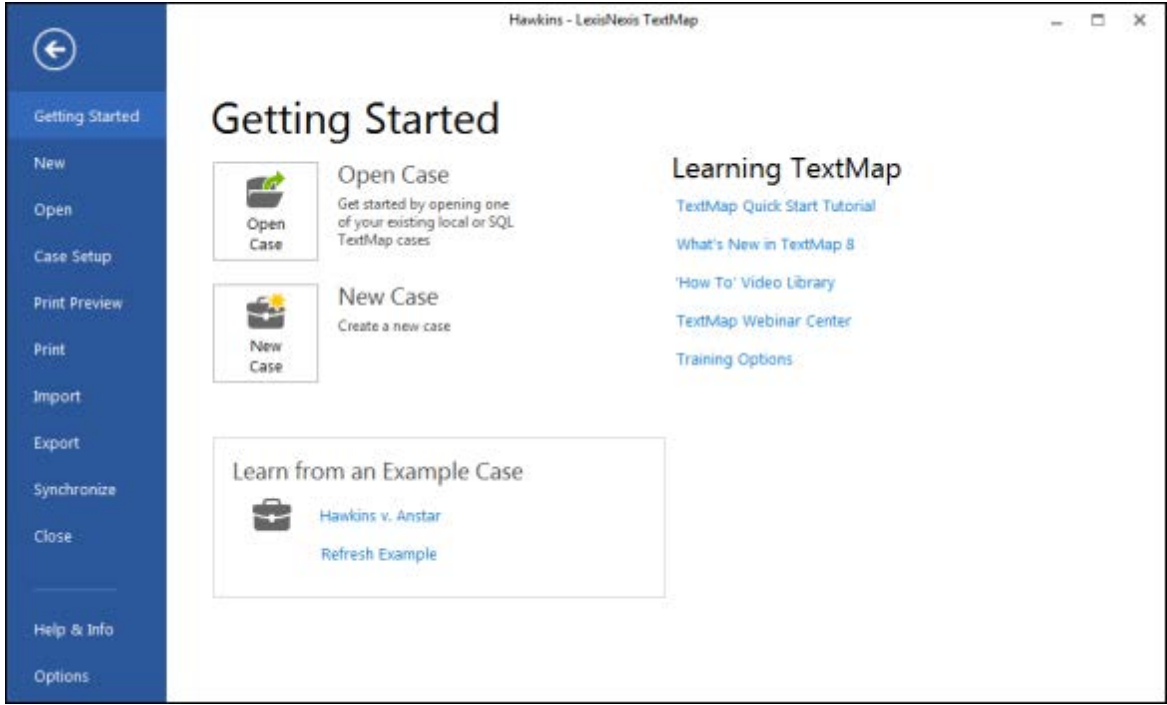
Other TextMap 8.0 enhancements includes the following:

⊟_OCR Image PDFs with Bates Stamps

TextMap now performs OCR processing on image-only (no text) PDFs with Bates stamps and other short header and footer text.

⊟_Skipped PDF tab added to Linked Exhibit OCR Status

TextMap has also added a new 'Skipped PDF' tab in the Linked Exhibit OCR Status dialog box that displays PDF documents for which OCR processing has been skipped.
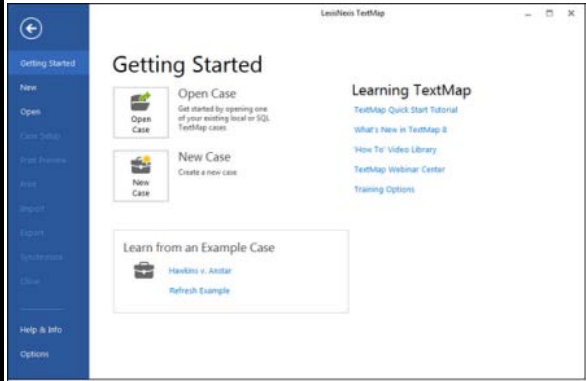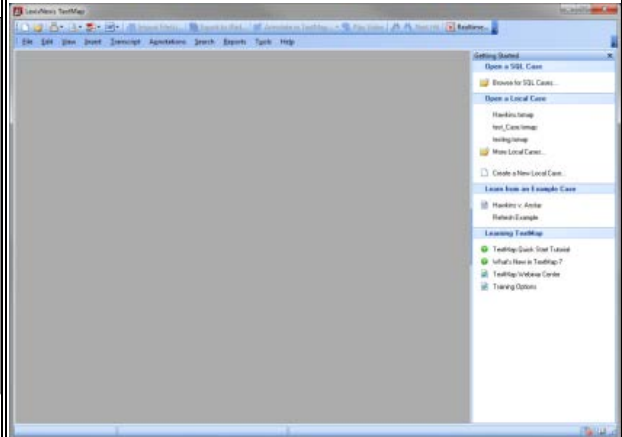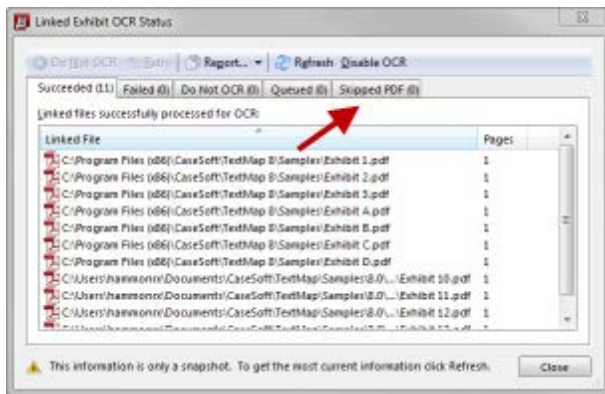

⊟_Recent cases menu options

TextMap has added a set of new Recent Cases menu options (Open, Pin to list, Remove from list, and Clear unpinned cases) that allows you to organize and more easily access recently viewed cases.
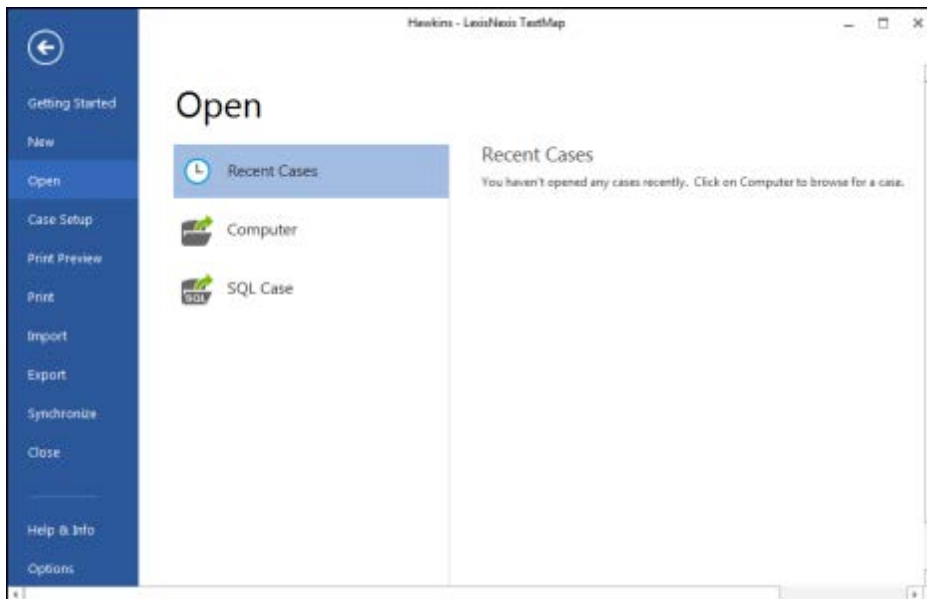
What's different between TextMap 8.0 and TextMap 7.2

This section summarizes the major changes between TextMap 8.0 and TextMap 7.2. See What's New in TextMap 8.0 for additional information.

| TextMap 8.0 -- Area of Change	Previous Release -- TextMap 7.2
Getting Started Page	**Getting Started Page**
When you first open TextMap 8.0, the Getting Started Page which provides access to your case is displayed. The Getting Started Page now provides you with access to the File Tab where you can manage your account(s) from a single location.	With the release of TextMap 7.2, although the Getting Started Page was displayed when the program initially opened, there was no immediate access to the File menu.
With TextMap 8.0, access to the 'How To' Video Library is now available from the Learning TextMap set of tools.	There was no access to the 'How To Video Library in TextMap 7.2 and earlier versions.
File Tab	**File Tab**
The File tab is now accessed from the Getting Started Page, or by clicking on the File tab/ Back button ⊙ while in the application. When the application is initially opened, access to the Getting Started Page, opening cases, and educational options are available as shown in the first of two illustrations below.	With previous releases of the TextMap software, the File tab was located at the top of the workspace, on the Standard Toolbar.
After selecting a case, access to additional menus and commands are available (as shown in the following illustration) by clicking	Once you'd accessed a case, the additional menu items/commands were available from the File tab.

the File tab/Back button while in the application. Access to Case Setup page, creating replicas, and synchronizing data from a replica case with the master file is also available.
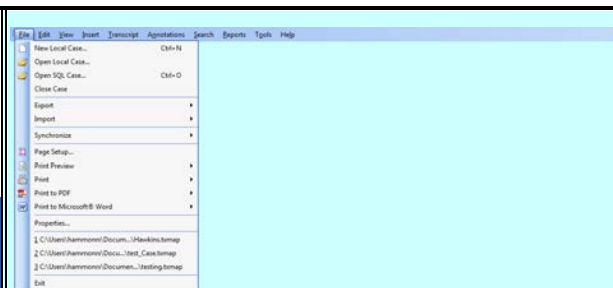
The File tab also provides you with options used for importing/exporting data from other applications, changing case settings from the Printing options, and access to case properties as well.


Help and Info

Located on the File tab is Help & Info which provides access to the TextMap Answer Center as well as to a variety of other reference materials. From this tab (File Tab > Help & Info), you can also reference your TextMap license and registration information, activate the software, check for product software Web updates, learn more about TextMap and other LexisNexis products. You can also run the maintenance program, detect and repair the application from here too.
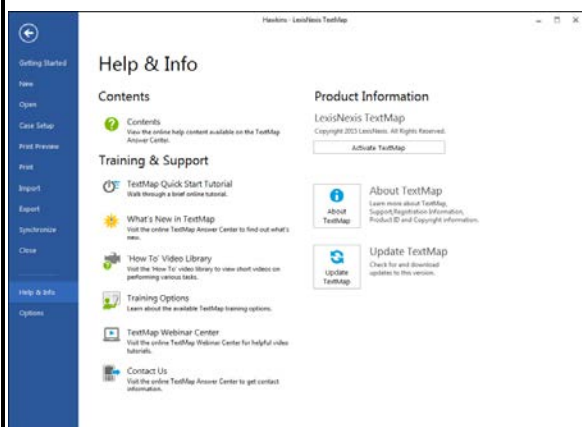

Help and Info

With previous releases of the TextMap application, the Answer Center, product Help, Training options, and other reference materials were accessed by clicking Help > Contents on the Standard Toolbar.
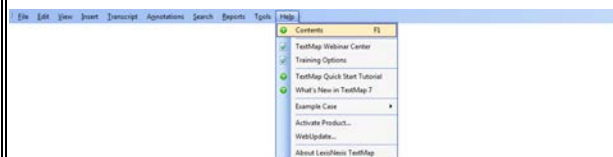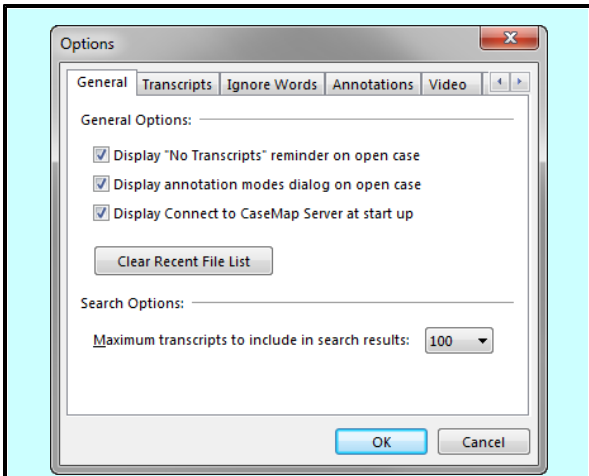

Options Tab

The Options menu is now located on the File Tab and can be accessed by clicking File Tab/ Back button while in the application, and then click Options.

Options Tab

The Options menu was located on the Tools Tab and was accessed by clicking Tools Tab > Options while in the application.
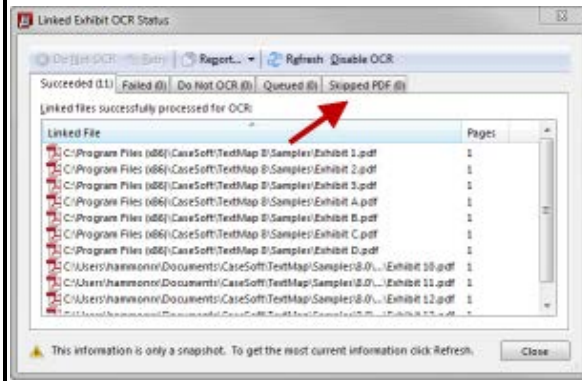
With the addition of ribbons in TextMap 8.0, the 'Provide accessibility support for custom menus' option has been removed.
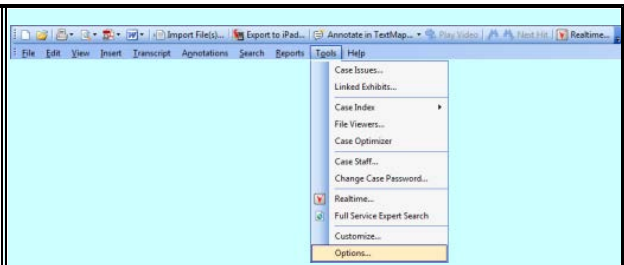
Prior to the release of TextMap 8.0, TextMap provided the ability to obtain accessibility support for custom menus, and the ability to use the standard menu for the main menu bar.

Case Index - Linked Exhibit OCR Status

A new 'Skipped PDF' tab in the Linked Exhibit OCR Status dialog box that displays PDF documents for which OCR processing has been skipped.


Case Index - Linked Exhibit OCR Status

Access to the Case Index was via Tools > Case Index > Linked Exhibit OCR Status, but provided no method of identifying when OCR processing on a PDF was skipped.

Recent Cases

A set of new Recent Cases menu options (Open, Pin to list, Remove from list, and Clear unpinned cases) that allows you to organize and more easily access recently viewed cases.
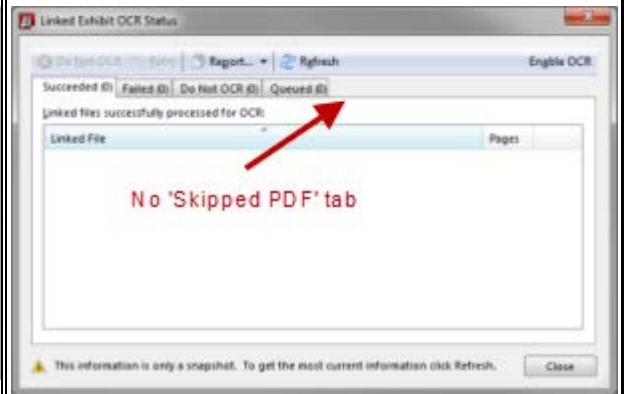
Recent Cases

Prior to the TextMap 8.0 release, users accessed recent cases by clicking File > Open Local Case which provided direct access to a local directory of files, and there was no economical menu options/other means of easily accessing and organizing recently viewed cases.

What's been removed

With the release of TextMap 8.0, ribbons have been implemented, and therefore, accessibility support for custom menus are no longer available. The 'Provide accessibility support for custom menus' option has been removed from the Options Accessibility tab as shown in the following TextMap 8.0 illustration.
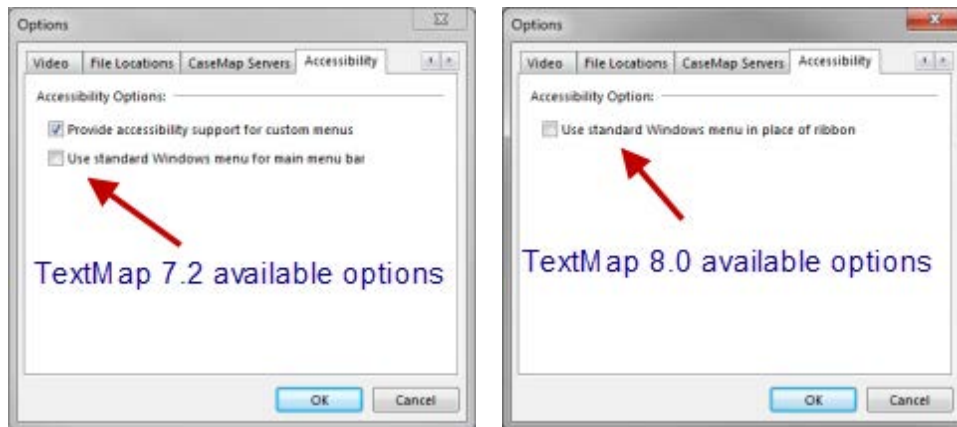
Converting previous versions

TextMap continues to allow you to convert previous version cases to the new current release version. For example, you can upgrade a TextMap v7.0 case to a TextMap v8.0 case and have it still write to a Microsoft® Access database. Use the CaseMap SQL Import Utility to migrate local cases to SQL cases.

When upgrading a previous version case to a new version, TextMap recognizes the older case format, such as a TextMap v7.0 file (.txmap extension) and offers to convert it to the new version format for you. It only takes a minute or so to convert previous cases to the new TextMap format.

During the conversion process, TextMap does not change anything in your existing TextMap file. It creates a brand new case and copies all information from the old case into the new one. If a case already exists with the same name, an advisory to enter a new and unique name is issued. We recommend that you inform case staff when the conversion is complete and that the original case is now renamed. We also recommend that you update all users sharing a case to the current version at the same time.

✎ Previous versions of TextMap are not used during the conversion process, so you can

uninstall them at any time.

⚠ Once a case has been converted to a new version format, users can no longer access it using an older TextMap version. We recommend that all users get new versions installed at the same time.

⊟_To convert cases to a new TextMap version

1. On the **File** menu, click **Open**.

2. Click **Computer**, to open the **Open Local Case** dialog box.

3. In the **Select Local Case to Open** dialog box, select/click on the case you want to convert to the newer version of TextMap.

4. In the message box, review the case information, then click **OK**.

5. In the **Select the name and location of the converted case file** dialog box, ensure the File name, and then click **Save**.

6. In the message box confirming case conversion, note the name and location of the file, and then click **OK**.

    The message box displays the directory location of the original case and its new file extension.